

Lincolnville Sewer District – Lincolnville, Maine

MEETING MINUTES

LINCOLNVILLE SEWER DISTRICT BOARD OF TRUSTEE'S

Monday 12-13-21

5:30 pm

Lincolnville Historical Society

33 Beach Road & Zoom

- **Call to Order: Paul Lippman**
- **Note Taker: Chris Nickerson**
- **Moderator: Marc Impagliazzo**
- **In Attendance: Paul & Catherine Lippman, Chris Nickerson, Trustee, Chris Strazzulla, Trustee Candidate, Marc Impagliazzo (Moderator), Bob West, Rob Newcombe, David McLean, Maria Irrera, Cheryl Cassidy**
- **Chairman's Opening Remarks**
- **Open invitation to guests/residents**
- **Trustee election. Paul made a motion to nominate a moderator (Marc Impagliazzo). Chris Nickerson nominated Marc. Paul and Chris voted – Marc moderator. Marc then said that The Lincolnville Sewer District, Board of Trustees, are here to elect a trustee for the remainder of a three (3) year term, ending October, 2024. Paul asked if there are any nominations. Chris Nickerson nominated Chris Strazzulla. Paul seconded the motion. Marc then said we have a nominee and that we shall now have a vote. All in favor say Yea (Paul and Chris N. said Yea). Chris Strazzulla is elected to the Board of Trustees.**
- **Approve minutes of 8-10-21. Paul Invited the approval of the 8-10 minutes. Chris made a motion to approve the minutes. Paul and Chris S. said yes. Minutes approved.**

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- **User connection report:** Chris Nickerson reported that there are a total of 54 properties that are encompassed in the Lincolnville Sewer District and to date 24 properties have connected, or 44%. Furthermore, Chris anticipates 3-4 additional properties will be connecting in the next 1-2 months. Connection guidance and resources are available on the District’s website.
- **Loan closure 10-21-21:** Paul Lippman reported that the loan with the USDA has been closed on 10/21 with a final interest rate of 1.25% over 40 years of amortization.
- **Site landscape plan:** Paul Lippman reported that the site landscape plan has been finalized. The purpose of the landscaping is to obscure the site from view, while not hindering the view of the bay for residents. The approved site plan will be posted to the district’s website and send out to bid by Woodard & Curran. Implementation will begin in the spring.
- **Demolition of LBSF WWTF:** the old water treatment facility is going to be demolished. The job will be sent out to bid shortly. It is anticipated that the site will be fully demolished, with gravel placed on the site sometime during the winter.
- **Establish timing for Trustees meetings:** Paul initiated a discussion that the Trustees will schedule and conduct quarterly meetings, meeting once per quarter of our fiscal year, to take place on the last Tuesday of each month at 5:30pm: January 25, April 26, July 26 and October 25. Chris N. made the motion to approve the recommended dates/times and the Trustees approved.
- **Basis for yearly EDU evaluation:** Equivalent Dwelling Units will be revisited by the Board of Trustees once per year each April to reflect any Change of Use, new construction, etc. into the EDU allocations. Decisions will be communicated that will be reflected into the July 1st billing cycle.
- **Sealing Pump Stations:** Paul reported that ground water is getting into the buried pump stations. Water should not enter this “closed system”. Pump stations need to be pumped out; motors removed, sprayed with WD40 and stored in the WWTF building; and anti-freeze put into pump station, then closed with a sealant to avoid cracking during the cold months. Rob Newcombe requested a lighter cover if available to facilitate entry. Paul suggested the brand name American as a source.

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- **Trustees' Closing Remarks: None**
- **Adjournment: Meeting was adjourned at 7pm by Paul.**

Respectfully Submitted,

Chris W. Nickerson, Trustee, 973-214-0939

Paul Lippman, Chair, Lincolnville Sewer
District, 207-789-5464