

LINCOLNVILLE SEWER DISTRICT

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Meeting

Lincolnvile Sewer District Board of Trustees

Date: 6-1-21

5:30PM

LIA & Zoom

- Call to Order: Paul Lippman
- Note taker: Catherine Lippman
- In attendance: Paul & Catherine Lippman, Marc Impagliazzo/trustee, Chris Nickerson/trustee, Brent Bridges, Woodward & Curran, Terry Pinto, Jennifer Strazulla, Tom Wilhelm, Victor Goulding, Bob West, Mike Harris, Michel Hetuin, Lilian Amborne, Jennifer Temple, David McLain, Maria Irrera, Rob Newcombe
- Chairman's Opening Remarks
- Open invitation to guests and residents: Bob West expressed some concern re: the condition of Salt Pond Lane and how contractor left it. Marc offered to visit with W&C to address issue. Terry Pinto recommended the District join Maine Rural Water Association to help with information and resources.
- Approve 3/23/21 minutes: Chris made motion, Marc second, all in favor
- Amend Act to Create – legislators met on May 9, 2021. Unanimously voted to change Act to Create, giving the District 3 Trustees with 2 Alternates. It will go before the full committee on May 19 for a vote to be made into law.
- Superintendent – Chris described interview process: Trustees interviewed two candidates, unanimous decision to hire Mike Harris. A contract is being created. Action to post Superintendent duties to website.
- Woodard & Curran update: Brent Bridges provided update – substantial completion end of June – time to address any issues. Full completion scheduled for end of July. Mike Harris will meet with Jim Crowley for license operations. Brent, Trustees, Apex Construction to conduct walk through prior to project wrap-up.

- Finances, date for loan closure: Trustees need to decide whether to close loan in 2Q or 3Q. Tom Wilhelm offered to provide amortization schedule to determine best time to close. Loan payment is due one year after closure.
- O&M expenses – W&C has a proposed operating budget for our first year of operations. Expenses already in project funding. Town commitment: once loan closes, the town is committed to \$19,000 per year for ten years to assist with loan payback. Town will be advised when loan is closed.
- Decommission of old plant: District is responsible for pumping effluent from existing Waste Water Treatment Facility (WWTF), after which the plant may be shut down and idle until District determines next course of action.
- Bookkeeper: Once money comes into district with applications and user fees, a bookkeeper will need to be hired. Action to create job description for bookkeeper.
- List of Contractors: Catherine to create list of contractors and contact information to post to website.
- Homeowners' applications: \$50 inspection fee required with the application. Once the Superintendent and Trustees review the application, an EDU rate will be assigned. Once assigned, there is a one-time connection fee charged based on the EDU rate. EDU billings will be sent bi-annually January 1 and July 1 of each year. The users currently using the existing (WWTF) will be the first users to go online with the Lincolnville Sewer District (LSD). The Trustees will contact each current user to notify them that they need to fill out an application to the district by July 1st. One year following the LSD accepting flow, any users not hooked up will be assessed ½ EDU rate for each year until they hookup. According to the LSD ordinance, all users must be hooked by March, 2027.
- Active discussion on District-funding grinder pump properties and the timeline for hookup – tabled.
- Next meeting: June 22, 2021, 5:30pm
- Chris motioned; Marc seconded to end meeting at 7:45pm
- Adjournment

Respectfully submitted,

Catherine Lippman